

# Trustee Meeting Framework

Our latest research, in conjunction with behavioural insight agency Behave London, has helped us to better understand how group dynamics can impact broader decision-making and planning strategy. Based on this research, we have developed our Trustee Meeting Framework.

## Assign time for unplanned items

1

### Long-term strategy

1. Review three-year goals
2. Explore all market opportunities
3. Identify training needs
4. Prioritise activities to explore

2

### Strategy review

1. Discuss exploration team's report
2. Activity selection and set key measurables
3. Decision on next steps

3

### Regular business

1. Routine and compliance items
2. Progress reporting on activities from strategic review

**Tabled items for decision**

- In order of priority
- With strict time slots

If time slot runs out

Assign a flexi team and move to next item

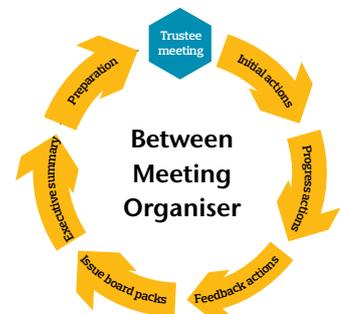
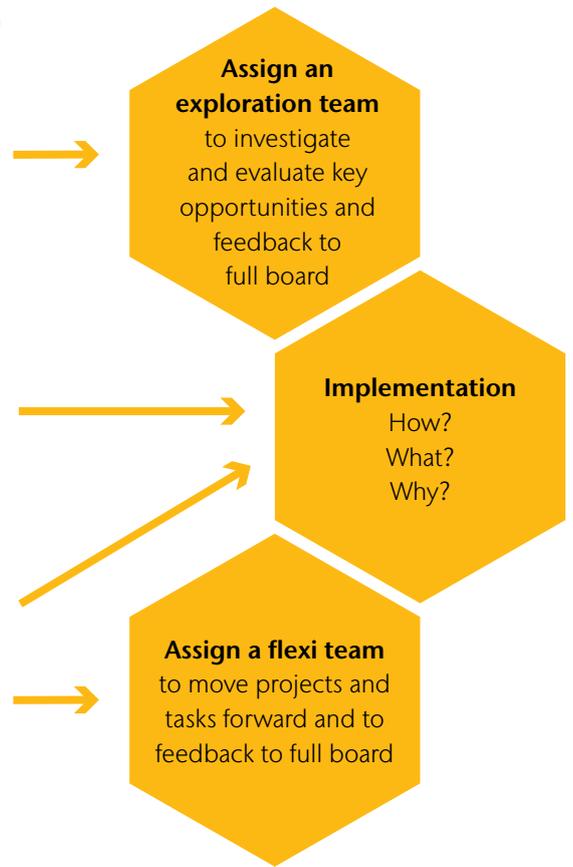
4

### Any other business

5

### Between Meeting Organiser

1. Recap on responsibilities between meetings



Download our [Between Meeting Organiser](#) for more information on how to make the best use of time between trustee meetings.

# Contact us

If your trustee board could benefit from taking a step back and considering how they work, get in touch to find out more about Aon's suite of Trustee Effectiveness tools. We can help you enhance your understanding of your current operational effectiveness and governance but also take tangible steps towards improvement. Contact your usual Aon Consultant or one of the contacts below.

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